

# FANNIN COUNTY SUBDIVISION COMMITTEE

## 08/28/2023 Meeting Minutes

### THE STATE OF TEXAS, COUNTY OF FANNIN

On Wednesday, August 28, 2023 the Fannin County Subdivision Committee held a public meeting after public notice was posted on with the following board members being present:

Board members present:

<b>Commsioner Self</b>	<b>Judge Cunnigham</b>	<b>Tammy Biggar</b>
<b>Matt Simpson</b>	<b>Christie Ussery</b>	<b>Maureen Henderson</b>
<b>Di Hopkins</b>	<b>Jarrett Tucker</b>	<b>Richard Glaser</b>

Guests & others present: **Andy Garner, Paul Ivy, Donna Lee & Carla Easton**

#### 1. **Call to Order / Establish Quorum;**

9:01/ Quorum established

#### 2. **Introductions; n/a**

#### 3. **Public Forum;**

Discussion: better advertising for engineers for the RFQ.

#### 4. **Approve Meeting Minutes from: 07/27/2023**

Approval of the 7/27/2023 minutes, with the correction to spelling of the name Tammy Biggar.

Motion: Tammy Biggar, 2<sup>nd</sup>: Jarrett Tucker, Passed 9-0

#### 5. **Discussion consideration and action regarding subdivision regulations- AJ Self**

Judge Cunningham had a question on Drainage, saying that this should be approved by an engineer and not a commissioner.

Pg.2 form C needs to be changed to say that it was approved by the commissioner's court and filed with the County Clerk. Carla did make a strong suggestion that someone in the County and in the process of plats needs to verify all the owners have signed the plat.

Pg.3 Judge Cunningham asked to look at different language on the developer section. He also recommended that the highlighted section in the handbook be taken out, because the verbiage makes it hard to understand.

Pg.4 Judge Cunningham said Bois d'Arc needs to be taken out. P.4-5 4-5 the short plat section Carla suggested that the wording be changed. Di Hopkins asked when a drainage plan is needed.

Pg.7 Exemptions, 3.0.3 are those codes in that section correct?

Pg.10 Payment for plats will not be taken unless the application is correct.

Pg.12 Delete "regarding adopting new road" because the county will not be accepting any new roads.

Pg.13 section B "specific maintenance agreements will be shown on plat" Remove the word "specific."

Pg.15 Will both a drainage plan and a drainage study be required? Drainage plan is adequate for a short plat. Engineer makes the call, and there needs to be verbiage saying that. It was decided that this section will be tabled while better verbiage is thought of.

Pg.20 Section 5.2 there needs to be clarification that this does not include private roads.

Pg.22 has MUDs need to be included on the list.

Appendix C Pg. N this page needs to be removed.

#### **Definitions**

Add flag shaped lots definition,

Add Driveway and Private RD definition, private driveway goes to one home and private road goes to two or more. **Pass 9-0**

6. **Discussion, consideration and action regarding new Subdivision related topics in the County;**  
In the next sub-division meeting we will be discussing one time severance.
  7. **Set next Subdivision Committee Regular Meeting date.**  
**September 28, 2023 at 9:00 a.m. at the Darrell Hall Building**  
**Motion: Matt Simpson, 2<sup>nd</sup>: Jarrett Tucker, Pass 8-0**
  8. **Adjourn: 11:19 Motion: Matt Simpson 2<sup>nd</sup>: Jarrett Tucker, Pass 8-0**
- 

The above and foregoing represents true and correct minutes of the Fannin County Subdivision Committee meeting that was held on August 28, 2023 at 9:01 a.m.

ATTEST:



---

**Di Hopkins- Director**  
**Fannin County Development Services**